

## Safeguarding for Regular Hirers of Church Premises

The Parochial Church Council of St Martin's Parish Church has a policy and procedures in place for safeguarding children and vulnerable adults, a copy of which is attached and your booking agreement is conditional upon you complying with this.

You are required to ensure that children and vulnerable adults are protected at all times, by taking all reasonable steps to prevent injury, illness, loss or damage occurring, and that you carry full liability insurance for this.

In particular you must ensure that:

- You comply with Section 2B of the attached Safeguarding guidelines - Running Activities and Events
- You provide the church with access to a copy of your organisation's Safeguarding procedures
- You recruit safely all paid and voluntary workers ensuring that all those who work in regulated activities are suitably vetted.
- You keep a list of the names of all paid and voluntary workers with regular and direct contact with children and/or vulnerable adults and ensure it is up-to-date at all times.
- You inform the Parish Safeguarding Representative as soon as possible of any concerns or allegations arising about children and/or vulnerable adults in the course of your activities.

The Parish Safeguarding Representative for St Martin's Church, East Horsley is:

Name Kate Ryder

Telephone: 01483 283863 E-Mail [kate.ryder@btinternet.com](mailto:kate.ryder@btinternet.com)

### **Declaration:**

We have received and agree to abide by the parish safeguarding procedures. We understand that this booking agreement is conditional on us keeping to these procedures and that the agreement can be terminated if we fail to comply with them. We will show evidence of our compliance to the Parish Safeguarding Representative named above, if requested.

Name \_\_\_\_\_ Role \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Organisation \_\_\_\_\_

***Please sign two copies of this document, one to be retained by the parish  
and one by the organisation.***